



## Jefferson-Como Fire Protection District

P.O. Box 380  
Como, Colorado 80432-380  
(719) 836-2082  
[www.jcfpd.org](http://www.jcfpd.org)

Regular Meeting Minutes

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### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**November 13, 2024**

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, November 13, 2024.

#### **Director Pete Ambrose called the meeting to order at 6:00 p.m.**

#### **Board Members present and constituting a quorum:**

President Pete Ambrose  
Vice President Mark Kell via videoconference  
Treasurer Wayne Miller  
Secretary Arlan Kluth via videoconference  
Director Terry O'Neill

#### **Staff Present:**

Chief Trent Smith via videoconference

#### **Others Present:**

Judy O'Neill  
Steve Bargas  
Attorney Dylan Woods, Coaty Woods, P.C., via videoconference  
Ashly Dorey and Joan Beans, Community Resource Services, via videoconference

#### **Review and Approval of Minutes**

Director Ambrose noted the Board voted on InBank and the vote was not properly recorded. Director Miller moved to approve the minutes of the October 9, 2024 meeting as amended, seconded by Director O'Neill, the motion carried unanimously.

#### **Agenda**

Chief Smith would like to add the discussion of an alert system called Haas Alerts, under Other Business. The Board approved the agenda as amended.

#### **Disclosure of Potential Conflict of Interest**

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

#### **Citizens' Comments**

There were none.



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### Chief/Operations Report

- Chief reported that the District responded to 31 calls in October. The District is up 44 calls YTD compared to 2023.
- The District sent a crew in the Type 6 Engine to assist in the Highline Lake Fire. It was a successful outcome, bringing in some revenue for the District.
- Katherine Winter and Sari Jones both attended Aims Community College's Public Safety Institute for the 2024 Women in Fire Service Skills Day. They both learned a lot.
- Chief has requested a quote for extrication equipment but has not placed an order yet.
- The cost of the Air Burner went up 10%, so they have removed the training fee. This increased the cost by \$8,000 and then reduced it by \$6,000 for removing the training fee. They are approximately 4-6 months out and would be able to deliver the equipment and provide training. Director Ambrose encouraged the Board to look up the air burner on YouTube for more information on how it works, it's very interesting. There was a bit more discussion on the possible process and procedure. Chief recommends a buy-in of \$150; this would cover an hour or all day. He recommends setting up at the old Michigan Hill burn pit and noted that Indian Mountain is also in support. Director Miller asked for a cost assessment be provided to the Board; Chief noted he will provide one on Monday.
- The District has 10 paid employees at this time and 2 new applications for volunteers. Chief would like to spend more time in 2025 working to recruit new volunteers.

### Stations:

- A locksmith was scheduled to come out today to install a new lock on the bay door. Chief has not yet seen the door but is hopeful it was installed as scheduled.
- Chief has requested quotes for remodeling Station 1. He's received 2 of the 3 he's requested thus far. The first quote comes in at \$102,000 and the second at \$152,000. He'd like to seal the hallway, put in a few desks and create a ready room in the back. Ideally 2 rooms to house staff as the District moves forward with the air burner. Chief is preparing a business plan to present to the Board for the air burner, he plans to have it ready for the December meeting. His intention is to have a full-time staff member at Station 1 during the winter months to improve response times along US 285 and to allow staff a place to stay on the weekends during summer to man the air burner. The Board would like to see the third quote before continuing discussion.

### Vehicles:

- Regular maintenance continues.
- A new tire changer has been ordered.
- Chief is getting pricing for a lift for Station 5. It would be used for some in-house repairs; it would be able to lift a brush truck, but not an engine.
- There has been a wiring issue with Engine 65; it's currently at Platte Canyon for repair, it should be back next week.
- Lt. Kell will be ordering radios and the last of the equipment for the new truck, which is currently located at Station 2. He anticipates the new truck to be on the road within the new few months. It will first need to be outfitted with NWG equipment as required.



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### **Financial Matters**

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 10/31/2024 and Budget to Actual were distributed to the Board. Director Miller reported that he reviewed the financial reports including the Wells Fargo credit card with closing date of 10/31/2024.
  - Following review and discussion, Director Miller made a motion to approve the financial reports and bills for October, less wages paid to Dakota Kell, Director Kluth seconded, and the motion carried.
  - Director Miller made a motion to pay Dakota Kell's wages, Director Kluth seconded, and the motion carried. Director Kell abstained from the vote.
- b. The Board continued discussion about InBank and the setup preferences for the new account. After some discussion, the Board decided to permit Joan to have full access to the InBank account and Director Ambrose will continue to move funds from COLOTRUST to the InBank account as needed.
  - Director Miller moved to approve full access for Joan within InBank, to open the account under the CRS umbrella, and to keep the COLOTRUST account within Board control. Upon second by Director O'Neill, a vote was taken, and the motion carried unanimously.
  - Director O'Neill moved to approve Directors Miller and Ambrose as authorized signers on the new InBank checking account. Upon second by Director Kluth, a vote was taken, and the motion carried unanimously.
- c. After reviewing the Chief's contract for 2025, Attorney Woods asked for a few revisions and to review the contract once those revisions are made. The Board will wait to consider the contract for approval in December.

### **Legal Matters**

- a. Attorney Woods noted there are no legal updates at the time.

### **Administrative Matters**

- a. Ms. Dorey noted there are no additional administrative items at this time.

### **Other Business**

- a. Chief Smith presented Haas Alert, a system that is installed in Chrysler, Dodge, Jeep, Ram and Volkswagen vehicles that are 2018 and newer and it uses the Waze application. The system alerts drivers to emergency vehicles in the area and will notify drivers when to move over for emergency vehicles on the side of the road. Haas presents a good opportunity for improved safety for District employees and volunteers, especially on US 285. The system would cost the District \$3,000 annually for 5 trucks.



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### **Adjournment:**

With no further business to come before the Board, Director Ambrose moved to adjourn the meeting, seconded by Director Miller, the motion carried, and Director Ambrose adjourned the meeting at 7:48 p.m.

***CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the November 13, 2024, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on December 11, 2024.***

*/s/ Pete Ambrose*

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**Pete Ambrose, President**