



Jefferson-Como Fire Protection District

P.O. Box 380
Como, Colorado 80432-380
(719) 836-2082
www.jcfd.org

Regular Meeting Minutes

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

October 9, 2024

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, October 9, 2024.

Director Pete Ambrose called the meeting to order at 6:43 p.m.

Board Members present and constituting a quorum:

President Pete Ambrose
Vice President Mark Kell via teleconference
Treasurer Wayne Miller
Secretary Arlan Kluth via videoconference
Director Terry O'Neill

Staff Present:

Chief Trent Smith

Others Present:

Don Reyes
Mike Palmer via teleconference
Attorney Dylan Woods, Coaty Woods, P.C., via videoconference
Ashly Dorey, Community Resource Services, via videoconference

Review and Approval of Minutes

Director O'Neill moved to approve the minutes of the September 11, 2024, meeting, seconded by Director Miller, the motion carried.

Agenda

Director Ambrose would like to add the consideration of InBank to the agenda, under Financial Matters. The Board approved the agenda as amended.

Disclosure of Potential Conflict of Interest

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

Citizens' Comments

There were none.

Chief/Operations Report

- Chief reported that the District responded to 30 calls in September. The District is up 35 calls YTD compared to 2023.
- The District responded to two fires this month; the 56 fire on September 21st spread about 10 acres. Six staff members and five volunteers responded. The 821 fire on September 28th



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spread about 100 acres, 7 staff members and a few volunteers responded. One new staff member was able to do incident command and did very well.

- Chief attended a radio users meeting regarding dispatch fees, this discussion is still in the early stages. Still some logistics to be worked out. They will have another meeting coming up this month to continue discussions.
- The new truck from Provo, Utah is ready to go. Someone will need to go out to inspect it. It's a 5500 Dodge Ram Type 6 brush truck with only 56 miles on it, equipped with everything the District needs, just waiting on radio equipment and a quote for hoses and such. This truck is coming directly from the manufacturer, right off the line. They were able to add a winch, pump system and consol as requested. Director O'Neill moved to approve the purchase of the truck if Chief approves once he's been able to inspect it. Upon second by Director Miller, a vote was taken, and the motion carried unanimously. Chief will make plans to travel to Provo in the coming weeks.
- The structure equipment has been received and distributed. The grant reimbursement has been submitted.
- The cost of the Air Burner went up 10%, so they have removed the training fee. This increased the cost by \$8,000 and then reduced it by \$6,000 for removing the training fee. The Board discussed charging a buy in fee for the chipper program, if the piles are not stacked correctly, it can be dangerous, this way there is assurance it's done correctly.
- Indian Mountain Property Owners Association has signed over their well to the District.
- Broadcastify has rejected the application to broadcast Park County Fire / EMS channel. We'll continue to work on this. Park County EMS has been removed from broadcastify.
- There was some discussion about cleanup at each of the stations. Equipment has accumulated over the years. For example, there are 22 tires at Station 5 that will need to be picked up, Chief noted someone who is able to do so. The AFFF is located at Station 7.

Stations:

- Work benches for the garage should arrive this week.
- Station 5 apparatus motor is about out, they had to come replace it, it's now a 'rebuilt system.'
- Cleanup of Station 1 has started, a roll off dumpster was brought in and the station is now empty.

Vehicles:

- Regular maintenance continues.
- Rescue 65 has been taken for an alignment.
- Brush truck 66 died, it's since been repaired.
- Tender 64's jake break and traction control has been fixed and it now has 6 new tires.
- Brush 67 has been taken over to Platte Canyon, it has new tires, and the traction control is being assessed.

Financial Matters

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 9/30/2024 and Budget to Actual were distributed



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to the Board. Director Miller reported that he reviewed the financial reports including the Wells Fargo credit card with closing date of 9/30/2024.

- Following review and discussion, Director Miller made a motion to approve the financial reports and bills for September, less wages paid to Dakota Kell, Director O'Neill seconded, and the motion carried.
 - Director Miller made a motion to pay Dakota Kell's wages, Director O'Neill seconded, and the motion carried. Director Kell abstained from the vote.
- b. There was continued discussion on moving the District's checking account from Wells Fargo to InBank. Director Miller noted the importance of the Board's fiduciary responsibilities and having the necessary oversight of District accounts. After much discussion, Director Miller made a motion to move the District's checking account to InBank and open 2 lines of credit. Upon second by Director O'Neill, a vote was taken, and the motion carried unanimously.

Legal Matters

- a. Attorney Woods noted there are no legal updates at the time.

Administrative Matters

- a. Ms. Dorey reported that the District is compliant with the October 15th deadline to review the draft 2025 budget. She will be sure to publish for the budget hearing to be held at the December meeting. Final assessed valuations are due from the county December 10th, and mill levies are due to be certified by December 15th.
- b. Additionally, CRS continues to monitor ADA compliance legislation and best practices as we become closer to the deadline of July 1, 2025.

Other Business

- a. None

Adjournment:

There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned, seconded by Director Miller, the motion carried, and Director Ambrose adjourned the meeting at 8:07 p.m.

CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the October 9, 2024, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on November 13, 2024.

/s/ Pete Ambrose

Pete Ambrose, President