



Jefferson-Como Fire Protection District

P.O. Box 380
Como, Colorado 80432-380
(719) 836-2082
www.jcfd.org

Regular Meeting Minutes

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

December 11, 2024

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, December 11, 2024.

Director Pete Ambrose called the meeting to order at 6:03 p.m.

Board Members present and constituting a quorum:

President Pete Ambrose
Vice President Mark Kell via videoconference
Treasurer Wayne Miller
Secretary Arlan Kluth
Director Terry O'Neill via teleconference

Staff Present:

Chief Trent Smith
Gerad Arrellano
Kevin Yamagiwa
Jessee Smith

Others Present:

Gene Nagle via teleconference
Attorney Dylan Woods, Coaty Woods, P.C., via videoconference
Ashly Dorey and Joan Beans, Community Resource Services, via videoconference

Review and Approval of Minutes

Director Miller moved to approve the minutes of the November 13, 2024 meeting as presented, seconded by Director Kluth, the motion carried unanimously.

Agenda

The Board approved the agenda as presented.

Disclosure of Potential Conflict of Interest

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

Citizens' Comments

There were none.

Chief/Operations Report

- Chief reported that the District responded to 26 calls in November. The District is up 50 calls YTD compared to 2023.



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- The new HAAS Alert System has arrived. It's ready to be installed.
- The CRRF Agreement for Wildland Fires has been completed for 2025.
- Chief met with Lost Park today, to discuss cisterns. They were interested in installing one large cistern, after discussion, he recommended they install multiple, install of one large cistern.
- The District has applied for the Colorado Firefighter Benefits Trust's Cancer Program. The trust provides an alternative to workers' compensation. The trust covers breast cancer, thyroid cancer, lung cancer and more. Firefighters receive payments based on the type and stage of their cancer. The Trust decreases long wait times and legal battles that arise with workers' compensation. The Trust will cost the District approximately \$1800 annually with the current staff and they do have some grant funding available.
- Chief has been in touch with Ascent Insurance to see if they can provide better service at a better price. He reported that Pinacol's communication has been lacking. Ascent will be working with the District on workman's compensation to help decrease the District's costs.
- Chief noted he's working on the well project out at Indian Mountain.
- The Firefighter Safety and Disease Prevention Grant has opened, the District will be applying for extraction equipment and bunker gear. AFG will be opening up as well, the District will apply for an exhaust system for Stations 1 & 5.
- Regarding the Air Boss Burner Project, Chief is still finalizing the details of the business plan. He provided a rundown of the proposed plan. He would like to have 2 seasonal staff members on the schedule for \$18.00 an hour, for approximately 20 weeks, at 30 hours per week. These staff members would potentially be on call for wildland fires and have the option to get some wildland experience, this is a great opportunity for an internship or introduction into wildland fires. With the remodel of Station 1, it could house these 2 staff members while on shift. They would set up the burner at Michigan Hill. Chief has spoken with both Michigan Hill and Indian Mountain, and they are willing to contribute towards this project. Chief noted there are 12 community members on a list that are ready to move forward at this time. There was some discussion about being about to bring on staff members at \$18.00/hour and the overall logistics of the project.

Stations:

- There is a new tire changer in the mechanic's bay. Installation and training have been scheduled.
- Chief hasn't received any additional quotes for remodeling Station 1 since the last meeting. Director Ambrose noted that he stopped by Station 1 to take a look and reported it is an odd layout that's not feasible to house people as is. Chief provided some clarification on the quotes provided at last month's meeting, noting they included new bay doors and motors as well as new windows. Chief noted that he has not yet gone out to bid for the project. Director Kell asked about heating the Station. Chief noted they plan to install heat, he recalls one quote mentioned electric baseboard heating and maybe Cove heating. Director Kell offered to provide heating at his costs, he would just need a list of materials to provide a quote. Director Kell also asked if plan included a kitchen. Chief noted there will be a small kitchen installed with a dishwasher, fridge, etc.



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Vehicles:

- Regular maintenance continues.
- Engine 65 has an injector wiring issue; part have been difficult to locate. The first quote was almost \$8,000 to repair, he has requested a secondary quote.
- Rescue 65 went down but has since been repaired.
- Chief reported the new engine is in the bay, it's slowly coming together. Some tools are on backorder and the decals have not come in yet. Extraction tools have been ordered.
- Chief ordered some new tools and has switched from Milwaukee to Dewalt for cost savings. This set should cost less to maintain, and the batteries are less expensive.

Financial Matters

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 11/30/2024 and Budget to Actual were distributed to the Board.
- b. Director Miller reported that he reviewed the financial reports including the Wells Fargo credit card with closing date of 11/30/2024.
 - Following review and discussion, Director Miller made a motion to approve the financial reports and bills for November, less wages paid to Dakota Kell, Director Kluth seconded, and the motion carried.
 - Director Miller made a motion to pay Dakota Kell's wages, Director Kluth seconded, and the motion carried. Director Kell abstained from the vote.
- c. The Board reviewed the revised Chief's contract for 2025. Attorney Woods noted that he's had the chance to review and make the necessary changes. Director Miller moved to approve the 2025 Chief's contract. Upon second by Director Kluth, a vote was taken, and the motion carried.
- d. Director Ambrose opened the public hearing for comment. Hearing none, Director Ambrose closed the public hearing. The Board reviewed the proposed 2025 budget and considered an appropriate mill levy. After discussion, Director Kluth moved to adopt the 2025 budget resolution, appropriate expenditures and certify the District mill levy at 13.000 mills. Upon second by Director Kell, a vote was taken, and the motion carried unanimously.

Legal Matters

- a. Attorney Woods reported nothing additional to the administrative items below.

Administrative Matters

- a. Ms. Dorey presented the 2025 Annual Administrative Resolution to the Board for review. Director Kluth moved to adopt the resolution. Upon second by Director Miller, a vote was taken, and the motion carried unanimously.
- b. Ms. Dorey presented the Resolution Calling for the May 2025 Election to the Board for consideration. Director Miller moved to adopt the resolution. Upon second by Director Kluth, a vote was taken, and the motion carried unanimously.

Other Business

- a. There was none.



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Adjournment:

With no further business to come before the Board, Director Ambrose moved to adjourn the meeting, seconded by Director Miller, the motion carried, and Director Ambrose adjourned the meeting at 7:38 p.m.

CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the December 11, 2024, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on January 8, 2025.

/s/ Pete Ambrose

Pete Ambrose, President