



## Jefferson-Como Fire Protection District

P.O. Box 380  
Como, Colorado 80432-380  
(719) 836-2082  
[www.jcfd.org](http://www.jcfd.org)

Regular Meeting Minutes

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### **MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**September 11, 2024**

The REGULAR MEETING of the Board of Directors (Board) of the Jefferson-Como Fire Protection District (District) was held at Station 5 and via teleconference on Wednesday, September 11, 2024.

#### **Director Pete Ambrose called the meeting to order at 6:01 p.m.**

#### **Board Members present and constituting a quorum:**

President Pete Ambrose  
Treasurer Wayne Miller  
Secretary Arlan Kluth  
Director Terry O'Neill

#### **Staff Present:**

Chief Trent Smith  
Dakota Kell  
Ethan Carrasco  
Jessee Smith

#### **Others Present:**

Attorney Dylan Woods, Coaty Woods, P.C., via teleconference  
Joan Beans, Community Resource Services, via teleconference  
Jamie Winkler, VP Treasury Management, InBank, via teleconference  
Chris McShane, SVP, Private Banker, InBank, via teleconference  
Neil Schilling, Schilling & Company, via teleconference

#### **Absent:**

Vice President Mark Kell's absence was excused.

#### **Review and Approval of Minutes**

Director Miller made a motion to approve the minutes of the August 14, 2024, meeting, seconded by Director O'Neill, the motion carried.

#### **Agenda**

The Board approved the agenda as presented.

#### **Disclosure of Potential Conflict of Interest**

There were no potential conflicts to disclose by Board members present other than what has already been disclosed.

#### **Citizens' Comments**

There were none.



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### **Budget Officer**

- Chief was appointed budget officer for 2025.

### **Administrative Matters:**

#### **InBank**

- Jamie Winkler and Chris McShane gave an overview of the services and processes available at InBank.
- There were discussions regarding deposits, credit cards, debit cards and reporting.
- A decision to change banks was put on hold until Director Kell has a chance to look at the proposal and options.

#### **Audit**

- Neil Schilling of Schilling and Company Inc., the District's Auditor, was in attendance via teleconference to present the 2023 audit. Mr. Schilling provided an explanation of the process followed to audit the District's 2023 financials. He reported that the audit for 2023 was clean with an additional item regarding the truck lease to be reported. He stated that there were no concerns at this time. Following review and discussion, Director Miller made a motion to accept the 2023 audit, as presented. Upon second by Director O'Neill, the motion carried.

### **Chief/Operations Report**

- Chief reported the District responded to 32 calls in August.
- Lt Kell and FF Smith are back from the severity assignment with South Ark in California.
- Kathryn Abrahamson is working with the Chief to complete the wildfire billing federal audit. They are working to re-input the 2023 information and will then be able to input 2024.
- Still awaiting PM on old radios and new code plug.
- New structure gear is arriving. The chief plans to keep a log of gear moving forward.
- The Air Boss Burner unit cost has been quoted at \$77,750.00 with a 2-day training for \$7,080.00 and insurance of \$2,624.00 annually. The grapple attachment for tractor quoted at \$1,399.99. Training is also available online. Still in discussion.
- Chief has been working on finding a Type 2 truck for deployments to wildfires. Found one for a cost of about \$198,000. Still need to inspect and determine what add-ons would be needed. There was also discussion regarding financing or purchasing it outright. Lt Kell added that the truck will be able to be billed out at \$584 per day if deployed to a wildfire. A refundable deposit of \$3,000 is needed to hold the truck. A motion by Director Miller was made to fund the deposit, seconded by Director O'Neill, the motion carried.
- The District has been given a well from Indian Mountain Property Owners Association. Chief would like to see an additional two 2800 gallon cisterns attached to the well. Looking into the cost. Circle R is donating land for a new cistern.
- Dispatch fees are being discussed to help communication center with operational costs. The District is in communication with Park County Communication Center on the fees being discussed. The fee range would start at \$33 per service call and could be as high as \$50 per service call. The fees could be adjusted from year to year dependent on Communications budget needs.
- Broadcastify has rejected the application to broadcast Park County Fire / EMS channel. A new application will be submitted next week.



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### **Stations:**

- Chief and Director O'Neil found tool storage and workbenches for the garage. They have been ordered. He plans to clean up the space for efficiency.
- A new bay door for Station 5 has arrived and is being installed.
- Remodel plans for Station 1. The remodel will include a room with two beds, an updated kitchen and the addition of phone and internet.

### **Vehicles:**

- Regular maintenance continues.
- Work continues on Rescue 65's front end damage, awaiting parts to complete.
- Tender 64 track control needed fixed and new tires were purchased.
- Tender 67 also needed new tires.

### **Financial Matters**

- a. The financial reports: Payables/Cash Receipts, Payroll Reports, Colotrust Statements/Reconciliation for period ending 8/31/2024 and Budget to Actual were distributed to the Board. Director Miller reported that he reviewed the financial reports including the Wells Fargo credit card with closing date of 8/31/2024.
  - Following review and discussion, Director Miller made a motion to approve the financial reports and bills for August, Director O'Neill seconded, and the motion was carried.

### **Legal Matters**

- a. Attorney Woods reported he was at the SDA conference and would be attending a session regarding what came out of the State's special legislation session.
- b. He also noted that a proposed draft budget is due to the board by October 15<sup>th</sup>.

### **Other Business**

- a. None

### **Adjournment:**

There was no further business to come before the Board and Director Ambrose moved that the meeting be adjourned, seconded by Director Miller, the motion carried, and Director Ambrose adjourned the meeting at 7:48 p.m.

***CERTIFICATION: The undersigned member of the Board of Directors for the Jefferson-Como Fire Protection District certifies that the September 11, 2024, regular meeting minutes are the official minutes duly entered by the Board at its regular public meeting held on October 9, 2024.***

/s/ Pete Ambrose

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**Pete Ambrose, President**